

LIBRARY ADVISORY BOARD DRAFT MINUTES

February 26, 2024, 5:30 p.m.

Members Present:

C. Sean Loosier, Chair, Raven Arscott, Jeanine Ellenson, Sheba West (present by conference call)

Absent: Rosemary Closson, Christine Trevett

Staff: Christine Patten, Library Services Division Manager, Kathi Efland, Public Services Manager

1. Mr. Loosier called the meeting to order at 5:35 p.m. and noted that there was a quorum for the February 26, 2024, Library Advisory Board Meeting. The motion was made to accept the official minutes from January 29, 2024, by Mr. Loosier which was seconded by Ms. Ellenson and approved by unanimous vote.
2. Mr. Loosier asked about the Library Advisory Board meeting every month. This is stipulated in the County Administrative Code, Section 4.20 B. Library Advisory Board, Duties and Responsibilities, adopted by the Board of County Commissioners. Ms. Patten noted that any changes to the code require it to be considered by the Board of County Commissioners and adopted by resolution. Mr. Loosier and the Library Advisory Board members discussed going to an every two months schedule for the Library Advisory Board meetings. Mr. Loosier made a motion to pursue changing the meeting scheduled that was seconded by Ms. Jeannine Ellenson, approved by vote of the Library Advisory Board members.
3. Ms. Patten requested that the March meeting be moved to March 18th at 5:30 PM from March 25th due to planned absence of the Library Services Division Manager. The Library Advisory Board members agreed to this change and the meeting is scheduled for Monday, March 18th at 5:30 PM in the Central Branch Gallery.
4. Mr. Loosier and the Library Advisory Board members discussed the steps needed to start a library foundation. The board expressed interest and support for this idea. Ms. Patten mentioned other Florida libraries that used a consultant to help them through the difficult recruitment of foundation board members with funds to donate, and the need for skin in the game. Mr. Loosier and Ms. Ellenson expressed interest in fundraising activities.
5. Mr. Loosier proposed that the Library Advisory Board meeting minutes be emailed to the County Commissioners with two or three resolutions each meeting, starting with the next Library Advisory Board meeting on March 18th. Resolutions the Library Advisory Board discussed included a resolution to improve the communication with the County IT department, a resolution for a better webpage for the Library, and a resolution for dedicated Library funding. The Library Advisory Board meeting minutes can only be adopted by convening a Library Advisory Board meeting with a quorum of not less than four members.
6. The Department Director, Richard Durr has indicated that he plans to attend the next Library Advisory Board meeting.
7. Ms. Patten provided an update on the remodeling projects in progress, Patron Point and new shelving projects.
8. The next Library Advisory Board meeting will be April 29, 2024, in the gallery at the Central Branch.
Adjournment 6:28 PM